

Crawley Borough Council

Agenda for the Full Council

To: The Mayor and Members of the Council

You are summoned to attend a meeting of the **Full Council** which will be held in the Council Chamber, Town Hall, Crawley, on **Wednesday 14 December 2016** at 7.30 p.m.

Nightline Telephone No. 07881 500 227



Head of Legal and Democratic Services

Please contact Chris Pedlow (Legal and Democratic Services Division) if you have any queries regarding this agenda.

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Emergency procedure for meetings will be circulated to Members and visitors attending this meeting. Please familiarise yourself with these procedures and the location of fire exits.

Duration of the Meeting

If the business of the meeting has not been completed within two and a half hours (normally 10.00 p.m.), then in accordance with Council Procedure Rule 2.2, the Mayor will require the meeting to consider if it wishes to continue for a period of up to 30 minutes. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue. (Following the meeting's initial extension, consideration will be given to extending the meeting by further periods of up to 30 minutes if required).

Business - Part A

1. Apologies for Absence

To receive any apologies for absence.

2. Members' Disclosures of Interest

In accordance with the Council's Code of Conduct, members of the Council are reminded that it is a requirement to declare interests where appropriate.

3. Communications

To receive and consider any announcements or communications.

4. Public Question Time

To answer public questions under Council Procedure Rule 10. The questions must be on matters which are relevant to the functions of the Council, and should not include statements.

One supplementary question from the questioner will be allowed.

Up to 30 minutes is allocated to Public Question Time.

5. Minutes

To approve as a correct record the minutes of the meeting of the Full Council held on 19 October 2016. (The minutes are on pages 1 to 15 in the Book of Minutes Report, which Members will have before them).

6. Items for debate (Reserved Items)

Prior to the introduction of the Minutes of the Cabinet, Overview and Scrutiny Commission and Committees (as contained in the Book of Minutes), Members will be given the opportunity to indicate on which items they wish to speak.

These Reserved Items will then be the only matters to be the subject of a debate.

7. Minutes of the Cabinet, Overview and Scrutiny Commission and Committees

(1) To receive the following minutes of the meetings of the Cabinet, Overview and Scrutiny Commission and Committees:-

- a) Licensing Committee – 2 November 2016.
Including Recommendation 1 – (Minute 7)
 - *Hackney Carriage and Private Hire Licensing Policy Revisions Post Consultation*
- b) Overview and Scrutiny Commission – 7 November 2016.

- c) Planning Committee – 8 November 2016.
- d) Governance Committee – 14 November 2016
Including Recommendation 2 – (Minute 11)
 - *Review of Democratic Structures Scrutiny Panel Final Report*
- e) Overview and Scrutiny Commission – 28 November 2016.
- f) Audit Committee – 29 November 2016.
Including Recommendation 3 – (Minute 25)
 - *Appointment of External Auditor*
- g) Cabinet – 30 November 2016.
Including:
 - *Recommendations 4*
 - *Treasury Management Mid-Year Review 2016/2017 – (Minute 32)*
 - *Recommendation 5*
 - *Review of the Council Tax Reduction Scheme – (Minute 33)*

The Full Council in considering the recommendation from the Cabinet on the Review of the Council Tax Reduction Scheme, is asked to note that the Cabinet had considered report [FIN/399](#) of the Head of Finance, Revenues and Benefits which resulted in its decision to recommended to the Full Council Options 2, 4 and 5c (as detailed within the Cabinet Minute 33 from its meeting held on 30 November 2016), be included within the Council's Council Tax Reduction Scheme 2017/2018 from 1 April 2017.

The Full Council is respectfully asked to read and consider the Cabinet's report on the Review of the Council Tax Reduction Scheme [FIN/399](#) including the report's appendices (attached as Appendix A to this Agenda) in making its decision.

- *Recommendation 6 – (Minute 34)*
 - *Review of Statement of Licensing Policy Gambling Act 2005*
- *Recommendation 7 – (Minute 37)*
 - *Supporting Business through Crawley Small Business Grant Scheme*

- (2) To adopt the recommendations to Full Council, which have not been reserved for debate.

8. Reserved Items

To deal with items reserved for debate including any recommendations which have been identified by Members under Agenda Item 6.

Councillors who have reserved items for debate, may speak on an item for no more than 5 minutes.

9. Notices of Motion

To consider, in accordance with Council Procedure Rule 13, the following Notice of Motion to be moved by Councillor Belben and seconded by Councillor B J Burgess –

'This Council believes in consumers being able to make informed choices for themselves on alcohol consumption. Alcohol content is always displayed on bottled and canned alcohol products but often calories are not.

Therefore, this Council calls upon the Secretary of State for Environment, Food and Rural Affairs to work with the alcoholic drinks industry to help make consumers truly drink-aware by displaying the number of calories on all bottled and canned alcoholic drinks.'

10. Members' Written Questions

To answer Members' written questions under Council Procedure Rule 11.4.

11. Announcements by Cabinet Members

An opportunity for Cabinet Members to report verbally (if necessary) on issues relating to their Portfolio not covered elsewhere on the agenda.

12. Questions to Cabinet Members

To answer questions to Cabinet Members under Council Procedure Rule 11.2

Up to 15 minutes is allocated for questions to Cabinet Members.

13. Questions to Committee Chairs

To answer questions to Committee Chairs under Council Procedure Rule 11.3

Up to 15 minutes is allocated for questions to Committee Chairs.

14. Supplemental Agenda

Any urgent item(s) complying with Section 100(B) of the Local Government Act 1972.

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